

Training Summary

| | |
|--------------------------|--|
| Property Name | |
| Property Contract Number | |
| Owner Name | |
| Managing Agent Name | |
| Date of Analysis | |
| Reviewer Name | |

This form should be used to analyze the training for staff involved in site operations.

| Training Source/Type | Staff Who Attends Training | Frequency <i>(W)eekly, (M)onthly, (Q)uarterly, (A)nnually</i> |
|----------------------|----------------------------|--|
| On Site Training | Home Office | |
| On Site Training | Regional Manager | |
| On Site Training | Site Manager | |
| On Site Training | Assistant Manager | |
| On Site Training | Compliance Manager | |
| On Site Training | Maintenance Staff | |
| On Site Training | Service Coordinator | |
| On Site Training | Other | |
| HUD Seminars | Home Office | |
| HUD Seminars | Regional Manager | |
| HUD Seminars | Site Manager | |
| HUD Seminars | Assistant Manager | |
| HUD Seminars | Compliance Manager | |
| HUD Seminars | Maintenance Staff | |
| HUD Seminars | Service Coordinator | |
| HUD Seminars | Other | |
| Energy Conservation | Home Office | |
| Energy Conservation | Regional Manager | |
| Energy Conservation | Site Manager | |
| Energy Conservation | Assistant Manager | |
| Energy Conservation | Compliance Manager | |
| Energy Conservation | Maintenance Staff | |
| Energy Conservation | Service Coordinator | |
| Energy Conservation | Other | |



